

**ALDBURY PARISH COUNCIL
RISK ASSESSMENT OF PHYSICAL ASSESTS**

Asset	Hazard	Who might be at risk	Existing Controls	Risk Rating L-low M-medium H-high T-tolerable	Action required to reduce risk	By Whom / date
Recreation Ground						
The grounds	Slips, trips due to divots / wear	All users	Grass cut regularly to specification height. Weekly warden review of condition.	L	Request confirmation of risk assessment of Pavilion and goal posts by Sports Club	Clerk / within 6 months
	Illegal encampment / fly tipping	All users, Council	Barrier preventing access from carpark to field.	M		
	Broken glass / debris / rubbish due to anti-social behaviour	All users	Regular litter pick by Warden.	L		
Car Park	Slips and trips Car crime Moving cars Careless parking Obstruction of view entering / exiting carpark	All users	Surface condition reviewed regularly. Crime prevention signs. Parking area and grounds demarked by bollards. Hedge cut regularly.	L L L L	Crime sign old. Consider requesting new signage from HCC.	Clerk / within 6 months

Asset	Hazard	Who might be at risk	Existing Controls	Risk Rating L-low M-medium H-high T-tolerable	Action required to reduce risk	By Whom / date
Basketball hoop / hardstanding	Slips and trips Falling hoop / post	All users	Surface condition reviewed regularly. Condition of hoop/ post reviewed regularly.	L		
Tennis Court	Slips, trips, falls Fencing / gate damaged Overhanging vegetation	All users	Surface and fencing condition reviewed regularly. Surface cleaned as required. Mowing contractor weeds / sprays as required. Vegetation cut back as required. Also refer tree condition report.	L L		
Lamp Posts						
19 street lamps / posts. Refer attached location plan	Object fall from height Electrical hazard	General public	Condition of lamp posts reviewed regularly. Signs of damage reported to HCC.	L	Clerk to report broken lamps to HCC as needed.	
Benches (wooden and wrought iron) and Picnic Table						
Refer Asset Register for location	Splinters, injury from broken parts including rotting wood and corrosion	General public	Condition reviewed regularly.	L		
Litter Bins						

Asset	Hazard	Who might be at risk	Existing Controls	Risk Rating L-low M-medium H-high T-tolerable	Action required to reduce risk	By Whom / date
Refer Asset Register for location	Injury from damaged bin Contaminated waste	General public Warden Children	Condition reviewed and reported regularly. Warden to ensure appropriate PPE is worn & equipment used. Lid on bin in children's playground.	L		
Village Green						
The green	Slips, trips, falls Vehicle movement and parking on edge of green	General public	Grass cut regularly to specification height. Posts to discourage parking on green but are often knocked over by vehicles. Signage in place but old and barely legible.	L M	Council to consider alternative forms of parking prevention on green and new signage.	Council / within 6 months
Signpost	Injury from falling or broken post		Condition reviewed and reported regularly.	L		
Stocks & whipping post	Splinters, injury from broken parts including rotting wood		Signage advising general public not to touch. Condition reviewed regularly.	L		
Pond	Vehicles / pedestrians fall into pond with risk for drowning	General public, particularly children	No signage or barrier preventing access or warning of water / drop.	T	Refer Risk Review of Aldbury Pond for recommendations.	Council / within 6 months

Asset	Hazard	Who might be at risk	Existing Controls	Risk Rating L-low M-medium H-high T-tolerable	Action required to reduce risk	By Whom / date
Trees						
Refer APC August 2020 tree report	Overhead fall of branches	General public	Regular visual inspection. Review of tree risk assessment and action plan of tree maintenance adopted.	M	Clerk to ensure future review periods are actioned.	Clerk / annually
Notice Boards						
Aldbury Tring Station	Injury from falling board	General public	Condition reviewed and reported regularly.	L		
Children's Play Areas						
Aldbury Tring Station	Injury from defective play equipment / surface. Slips, trips, falls. Stings, scratches from vegetation and fencing.	General public, mainly children	Play area inspected annually by RoSPA. Regular visual inspection. Grass cut regularly to specification height. Mowing contractor weeds / sprays as required.	M L		
Allotments						
Allotments	Communal pathways slips trips and falls.	General public	Grass cut regularly to specification height.	L L		

Asset	Hazard	Who might be at risk	Existing Controls	Risk Rating L-low M-medium H-high T-tolerable	Action required to reduce risk	By Whom / date
	Drowning or sickness from water troughs. Injury due to collapse of sheds, broken glass or metal		Signage indicates the allotment area is not a public space. Children should be accompanied at all times. No contaminants or pesticides used. Allotment tenancy agreements require tenants to maintain allotments to a high standard.	L		
Orchard	Communal pathways slips trips and falls Injury from tending	General public Volunteers or contractors	Grass cut regularly to specification height. Refer separate risk assessment for volunteers.	L L	All Contractors required to provide a Risk Assessment before works commence.	As needed
Donkey Paddock	Trespass resulting in injury	General public	Fully enclosed – no public access.	L		
Christmas Tree Lights						
Stored in Memorial Hall	Injury from lights and Christmas tree	General public	See task risk assessment for Christmas Tree			

Asset	Hazard	Who might be at risk	Existing Controls	Risk Rating L-low M-medium H-high T-tolerable	Action required to reduce risk	By Whom / date
		Christmas tree working party				

Notes:

1. An Asset Register is kept up to date and insurance is held at the appropriate level for all items.
2. Regular reviews as detailed above are undertaken by the Village Warden.
3. The Village Warden monthly report is distributed by the Clerk to Councillors for discussion and action at Parish Council meetings.
4. Risk Assessment to be reviewed annually or whenever an asset is removed or added to the Asset Register.

May 2021



Entrance to Recreation Ground



Police sign at Recreation Ground



Bollards separating Recreation Ground from parking area



Barrier between car park and recreation ground.



Tennis Court



Pond edge



Pond verge



Pond verge parking sign



Stocks and sign



Noticeboard



Allotment sign



Playground